ACCOMMODATION MANAGERS

Student accommodation carpet cleaning

Build a halls turnaround plan for carpeted corridors, study lounges and shared seating. Work back from the first conference arrival or student intake and identify which building needs a survey first.

Building and postcode

Hall, wing or common room

Carpeted zones or upholstered items

Keys and cleared space available from

First arrival or conference setup

Are keys or checkout dates unconfirmed?

Confirm key release with the residence team before allocating a cleaning visit.

Request a site survey

ACCOMMODATION MANAGERS

Residence turnaround handover

Flag occupied wings, luggage storage and any unconfirmed checkout or key-release times. Name the person who can release each area.

Departure, key release and key holder

Storage or occupied areas to exclude

First conference or student arrival

Priority hall and person accepting handback

Outstanding actions and owner